



GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

FINANCIAL AND BUSINESS SOLUTIONS

FSC Group 520

NWOSU, CONSTANCE

(CN ACCOUNTING & MANAGEMENT CONSULTING)

11205 OLD YORK ROAD

BOWIE, MD 20721

Contract Number:	GS-23F-0023BA
Contract Period:	Feb 3, 2014 – Feb 2, 2019
Contract Administration:	Constance Nwosu, President
Email address:	CONSTANCE@CN-CCOUNTING.COM
Website:	www.cn-accounting.com
Business Size:	Small Business

Table of Contents

<u>Section</u>	<u>Page</u>
Customer Information Page	3
Company Description	6
Labor Hourly Rates	8
Labor Category Descriptions	9

Customer Information

1a. Awarded Special Item Number (SIN):

520-7	Financial & Performance Audits
520- 11	Accounting
520-7RC	Disaster Recovery
520-11RC	Disaster Recovery

- 1b. Award pricing for base period of five years: Please see page 8.
- 1c. Labor category descriptions: Please see page 9.
2. Maximum order: \$1,000,000.00
3. Minimum order: \$100.00
4. Geographic coverage: Domestic and overseas.
5. Points of production: Prince George's County, Maryland
6. Discount from list prices: Prices shown are net (discount deducted).
7. Quantity discounts: Not applicable.
8. Prompt payment terms: To be negotiated at the task order level.
- 9a. Government purchase cards above micro-purchase level: Yes, accepted.
- 9b. Government purchase cards below micro-purchase level: Yes, accepted.
10. Foreign items: Not applicable.
- 11a. Time of delivery: To be negotiated at the task order level.
- 11b. Expedited delivery: Contact contractor for availability and rates.
- 11c. Overnight and 2-day delivery: Contact contractor for availability and rates.

- 11d. **Urgent requirements:** See contract clause I-FSS-14-B. Agencies can contact the contact for contract administration to obtain faster delivery.
12. **F.O.B. point(s):** Destination.
- 13a. **Ordering addresses:** Constance Nwosu, CPA
11205 Old York Road
Bowie, Maryland 20721
- 13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on blanket purchase agreements (BPA's), and a sample BPA can be found at the GSA/FSS schedule homepage (fss.gsa.gov/schedules).
14. **Payment address:** Constance Nwosu, CPA
11205 Old York Road
Bowie, Maryland 20721
15. **Warranty provision:** Not applicable.
16. **Export packing charges:** Not applicable.
17. **Terms and conditions of Government purchase card acceptance (any threshold above the micro-purchase level):** None.
18. **Terms and conditions of rental, maintenance, and repair:** Not applicable.
19. **Terms and conditions of installation:** Not applicable.
20. **Terms and conditions of repair parts:** Not applicable.
- 20a. **Terms and conditions of any other services:** Not applicable.
21. **List of service and distribution points:** Not applicable.
22. **List of participating dealers:** Not applicable.

- | | |
|---|--|
| 23. Preventative maintenance: | Not applicable. |
| 24a. Special attributes such as environmental attributes: | Constance Nwosu, CPA is environmentally conscious and reduces waste by scanning documents in-office and utilizing a secure document shredding service that recycles. |
| 24b. Section 508 compliance: | Not applicable. |
| 25. Data Universal Numbers System (DUNS) #: | 609306373 |
| 26. Notification regarding registration in Central Contractor Registration (CCR) database: | Registered; valid until 02/02/2019 |

Company Background & Capabilities

Nwosu, Constance (CN Accounting & Management Consulting) was founded in 2007 by its owner; Constance Nwosu. It has since grown from a very small company with few capabilities to a company with top quality professional and systems with wide capabilities. CN Accounting & Management Consulting provides accounting and consulting. CN Accounting & Management Consulting has a network of quality professionals that have proven themselves in our service industries and have served extensively in various positions ranging from middle to top executive management. Services provided include:

Accounting Solutions

- Financial Statement Audits
- Compilations (such as financial, program, or performance reports)
- Financial Reporting (such as annual and interim reports)
- Budgets (such as budget formulation, reporting, tracking, and analysis)

Management Consulting

- Business Planning (such as business plan preparation, strategic, and resource planning)
- Business Management (such as financial operations management and support)
- Business Analysis (such as business improvement, rate, and cost studies)

CN Accounting & Management Consulting also provides agreed-upon services that may not be listed above. Current customers are mostly large Governmental contractors, small business owners, and individuals located in the District of Columbia (DC) metropolitan area and surrounding suburbs. The company's greatest strengths and expertise are in governmental accounting and budgeting, business and financial studies, and specialty areas such as performance evaluation and measurement, accounts receivable analysis and valuation, budget analysis and reporting, and financial compliance report preparation and filings. The company has the qualifications, personnel, and experience to provide excellent service and satisfy the requirements of its clients.

Performance industries include:

- Governmental
- Non-Profit Organizations
- Water Utilities
- Construction
- Mortgage Banking
- Telecom
- Information Technology
- Finance
- Accounting
- Education
- Transportation
- Food Service

- Insurance

Whether functioning as a prime contractor or a subcontractor, CN Accounting & Management Consulting has always exceeded client expectations. The company is 8(a) and SDB certified by the Small Business Administration (SBA) through July 2015 and a registered governmental contractor in the Central Contractor Registration (CCR) system. The company is managed by Constance Nwosu, a Maryland CPA with more than 25 years of experience, which includes years of governmental managerial experience. He also has a MBA degree and was a level II candidate in the CFA program. He has successfully lead several projects including the development of governmental programs and budgets, small business start-ups and reorganizations, and various business and accounting systems' implementation.

Today, federal government managers have to comply with a myriad of laws, acts, policies, contracts, and standards that are constantly changing. Keeping up with these complex matters has placed a lot of burden on these managers. They usually find themselves having to do more with less. Having access to qualify and affordable resources such as CN Accounting & Management Consulting provides great value to these managers and can be vital to achieving agency objectives. With our experience and expertise, especially in our specialty areas, we can help these agencies improve the quality of work and achieve their objectives in a more effective and efficient manner.

Pricing for Base Period of Five Years

SIN 520 7 – Labor Category Hourly Rates: Financial and Performance Auditing					
Labor Category	GSA Rate 02/03/14- 02/02/15	GSA Rate 02/03/15- 02/02/16	GSA Rate 02/03/16- 02/03/17	GSA Rate 02/03/17- 02/02/18	GSA Rate 02/02/18- 02/03/19
Audit Manager	\$122.24	\$122.24	\$122.24	\$122.24	\$122.24
Senior Auditor	\$91.26	\$91.26	\$91.26	\$91.26	\$91.26
Staff Auditor	\$78.26	\$78.26	\$78.26	\$78.26	\$78.26

SIN 520 11 – Labor Category Hourly Rates: Accounting Services					
Labor Category	GSA Rate 02/03/14- 02/02/15	GSA Rate 02/03/15- 02/02/16	GSA Rate 02/03/16- 02/03/17	GSA Rate 02/03/17- 02/02/18	GSA Rate 02/02/18- 02/03/19
Manager	\$112.70	\$112.70	\$112.70	\$112.70	\$112.70
Senior Accountant	\$87.34	\$87.34	\$87.34	\$87.34	\$87.34
Staff Accountant	\$74.44	\$74.44	\$74.44	\$74.44	\$74.44

Labor Category Descriptions

Employees perform the following accounting services to varying degrees based on certification, experience, training and technical ability:

- Transaction and data analysis, processing, classification, and summarization
- Bridging over gaps in accounting records
- Assistance in devising new or revised accounting policies and procedures
- Improvement of accounting operations
- Resolution of accounting issues
- Resolution and implementation of audit findings
- Assessment of accounting internal controls
- Improvement of operating efficiency and effectiveness
- Tax preparation on a national scale
- Tax research on a national scale
- Ensuring compliance with state and federal statutes, codes, and laws

Accounting Manager- Performs the planning, reporting, and budgetary activities on a client engagement as well as manage the day-to-day execution of one or more projects. Demonstrates the ability to balance multiple complex tasks to achieve desired results. Assumes a leadership role by evaluating alternatives, providing technical guidance to team members and client resources, developing recommendations and solutions, and reviewing the work product of the engagement or client team. Responsible for finalizing financial and business process analyses, production of reports and delivering them to clients. Manager must hold at a minimum a CPA with a bachelor degree in accounting and at least 7 years of accounting or financial management experience.

Senior Accountant – Participates in the planning, organization and management of work associated with one or more projects. Under technical guidance of the Manager, contributes significantly in the performance of project activities and preparation of deliverables. Assists in planning work efforts, ensuring schedules and budgets are appropriate for accomplishment of project objectives. Monitors overall quality of project deliverables and provides guidance to staff accountants. Senior Accountant must hold at a minimum a bachelor degree in accounting with at least five years of experience or a CPA with two years of accounting experience.

Staff Accountant – Applies understanding of accounting /financial practices and principles to conduct data gathering, analysis, and reconciliation. Typical duties include examining and analyzing accounting documents to verify accuracy and uniform application of policies, procedures, and accounting standards; development and implementation of procedures; budget formulation and assessment, report development, financial analysis, and other related management and technical duties. A staff accountant must hold at a minimum a bachelor degree with at least 3 years of experience in the field of accounting or business management.

Audit Manager-Plans audit and approves overall audit plan, staffing, budget and methodology. Reviews work output and interact with clients on program and technical issues. Makes formal presentations before clients. Superior oral and written communications skills. An audit manager must hold a CPA with a Bachelor Degree in accounting and at least 7 years of auditing, accounting or financial management experience.

Senior Auditor -Reviews and approved work products prepared during the audit. Reviews and analyzes accounting systems, methods, procedures and processes. Ability to conduct audits with very little supervision and direct the activities of staff auditors. Sound oral and written communications skills. A senior auditor must hold at a minimum a bachelor degree in accounting with at least 5 years of experience or a CPA with three years of auditing experience.

Staff Auditor -Applies understanding of auditing, accounting, financial practices and principles to review and analyze accounting systems, methods, procedures and processes. Conducts audit testing, substantive testing and compliance testing. Typical duties include gathering, examining, and testing documents to verify accuracy and uniform application of policies, procedures, and accounting standards. Sound oral and written communication skills. A staff auditor must hold at a minimum a bachelor degree in accounting with at least 2 years of experience in the field of auditing.